



## Instructions<sup>1</sup> for FORM 2 (Proposed Schedule of Courses) - MASTER OF SCIENCE

The purpose of this FORM 2 (Proposed Schedule of Courses) is to guide your program and to allow your Supervisory Committee and the CVM Graduate Studies Committee to ensure that all CVM and Graduate School requirements are met. Do not list courses that are not relevant to your program. Also, do not list credit hours above the allowable maximum for each type of class.

1. Section A: 5000-6000 Level Courses
  - a. List in this section all courses at the 5000 or 6000 level (inside and outside the CVM).
  - b. Put an asterisk preceding each course that is to count toward the minimum of 15 credits required for the major (e.g., \* VME 5244 Physiology of Mammals: Organ Systems).
2. Section B: S/U Graded Courses
  - a. List all S/U graded courses in this section. The allowable credits that can count towards the minimum of 30 is shown. Do not write more than this maximum in the Credit column (cr), even if you take more.
  - b. 5 credits of Supervised Teaching (VME 6940) may count toward the minimum of 15 credits of major.
  - c. List no more than 6 credits of Master's Thesis (VME 6971) on the line in the Credit column. For your planning purposes write the actual number of credits you plan to take in each semester. Make sure 3 are in final semester (2 in final semester if summer session). More than 6 credits can be taken, but only 6 can count towards degree requirements.
  - d. List "Transfer of Graduate Credits" on one line if applicable (maximum = 6 to 8 credits; must obtain formal approval of transfer from Graduate School)
3. Section C: 4000 Level Courses outside of the CVM

Only one course may count towards the minimum of 30 credits required for an M.S. Degree. The committee chair must write a letter, also signed by the Graduate Coordinator and Associate Dean, to the graduate school justifying the use of an undergraduate course for a graduate degree. This course cannot count toward the major.
4. Section D: Supporting and Foundation Courses.
  - a. List all 1000, 2000, 3000 and 4000 level courses not listed in Section C..
  - c. These courses do not count towards the minimum of 30 required for an M.S.
5. Major Credits (5000-6000 level courses only)
  - a. Sum up the credits for all courses preceded by an asterisk. This must total 15 credits or more. All courses applying to the major must be preceded by an asterisk (\*).
6. Degree Credits (A+B+C)

Add all credits in Sections A, B, and C. This must total 30 credits or more. No more than 6 Master's Thesis (VME 6971) credits may be counted.
7. Approvals

All Committee Members, Graduate Coordinator, and CVM Associate Dean must sign original and amended FORM 2 - Proposed Schedule of Courses.

<sup>1</sup> See "Graduate Student Handbook for MS Students" for complete instructions and details of degree requirements.